# Your Employee Rights Under the **Family and Medical Leave Act**

You work for a **covered employer** if **one** of the following applies:

You work for a private employer that had at least 50 employees

You work for a public agency, such as a local, state or federal

government agency. Most federal employees are covered by

Title II of the FMLA, administered by the Office of Personnel

How do I request FMLA leave?

Generally, to request FMLA leave you must:

during at least 20 workweeks in the current or previous calendar

You work for an elementary or public or private secondary school,

The Family and Medical Leave Act (FMLA) is a federal law that provides eligible employees with job-protected leave for qualifying family and medical reasons. The U.S. Department of Labor's Wage and Hour Division (WHD) enforces the FMLA for most employees. Eligible employees can take up to 12 workweeks of FMLA leave in a

- The birth, adoption or foster placement of a child with you. Your serious mental or physical health condition that makes you unable to work, To care for your spouse, child or parent with a serious mental or physical health condition, and Certain qualifying reasons related to the foreign deployment of
- your spouse, child or parent who is a military servicemember. An eligible employee who is the spouse, child, parent or next of kin of a covered servicemember with a serious injury or illness may take up to 26 workweeks of FMLA leave in a single 12-month period to care

You have the right to use FMLA leave in one block of time. When it is medically necessary or otherwise permitted, you may take FMLA leave intermittently in separate blocks of time, or on a reduced schedule by working less hours each day or week. Read Fact Sheet

FMLA leave is not paid leave, but you may choose, or be required by your employer, to use any employer-provided paid leave if your employer's paid leave policy covers the reason for which you need

### Am I eligible to take FMLA leave?

You are an eligible employee if all of the following apply:

lef.: 29 CFR §825.300

You work for a covered employer You have worked for your employer at least 12 months, You have at least 1,250 hours of service for your employer during the 12 months before your leave, and Your employer has at least 50 employees within 75 miles of your

enough information to your employer so they can determine whether same reason when requesting additional leave.

Follow your employer's normal policies for requesting leave.

You do not have to share a medical diagnosis but must provide

· Give notice at least 30 days before your need for FMLA leave, or

If advance notice is not possible, give notice as soon as possible

the leave qualifies for FMLA protection. You must also inform your employer if FMLA leave was previously taken or approved for the

Your employer may request certification from a health care provided to verify medical leave and may request certification of a qualifying

The FMLA does not affect any federal or state law prohibiting discrimination or supersede any state or local law or collective bargaining agreement that provides greater family or medical leave

State employees may be subject to certain limitations in pursuit of direct lawsuits regarding leave for their own serious health conditions Most federal and certain congressional employees are also covered by the law but are subject to the jurisdiction of the U.S. Office of Personnel Management or Congress.

### What does my employer need to do? If you are eligible for FMLA leave, your **employer** <u>must</u>:

- · Allow you to take job-protected time off work for a qualifying Continue your group health plan coverage while you are on leave
- on the same basis as if you had not taken leave, and Allow you to return to the same job, or a virtually identical job with the same pay, benefits and other working conditions, including shift and location, at the end of your leave

Your employer cannot interfere with your FMLA rights or threaten

or punish you for exercising your rights under the law. For example, your employer cannot retaliate against you for requesting FMLA leave or cooperating with a WHD investigation After becoming aware that your need for leave is for a reason that may qualify under the FMLA, your employer must confirm whether

you are eligible or not eligible for FMLA leave. If your employer

determines that you are eligible, your employer must notify you in

About your FMLA rights and responsibilities, and How much of your requested leave, if any, will be FMLA-protected

### Where can I find more information? Call 1-866-487-9243 or visit dol.gov/fmla to learn more.

If you believe your rights under the FMLA have been violated, you may file a complaint with WHD or file a private lawsuit against your employer in court. Scan the QR code to learn about our WHD



WH1420 REV 04/23

# DEPARTMENT OF EMPLOYMENT AND WORKFORCE

### **NOTIFICATION OF THE AVAILABILITY** OF UNEMPLOYMENT INSURANCE BENEFITS

April 16, 2020

Unemployment insurance (UI) benefits are available to workers who are unemployed and who meet the requirements of South Carolina's UI eligibility laws. You may file a UI claim if you are separated from employment or if your work hours are reduced. For assistance or more information on filing a UI claim, visit the Department of Employment and Workforce's (DEW) website at dew.sc.gov or call DEW at

You will need to provide DEW with the following information in order to process your

- Your full legal name;
- Your Social Security Number; and Your authorization to work (if you are not a US citizen or resident).

Once again, for assistance or more information on filing a UI claim, visit the Department of Employment and Workforce's (DEW) website at dew.sc.gov or call DEW at 1-866-831-1724.

**South Carolina** 

**Workers' Compensation** 

South Carolina

Workers' Compensation Commission

P.O. Box 1715, 1333 Main Street, Suite

500 Columbia, SC 29202-1715

803-737-5700

www.wcc.sc.gov

Workers' Compensation

**Provider Name** 

**Mailing Address** 

Claims Telephone Number

**Workers' Compensation Compliance Poster** 

1 866 831 1724

dew.sc.gov

1550 Gadsden Street Columbia South Carolina 29201

We are operating under and subject

to the South Carolina Workers'

**Compensation Act** 

In case of accidental injury or death to an employee,

the injured employee, or someone acting in his or her

behalf, must give immediate notice to the employer

or general authorized agent. Failure to give such

immediate notice may be the cause of serious delay in

the payment of compensation to the injured

employee or his or her dependents and may result in

failure to receive any compensation benefits under

Workers' Compensation:

. Pays 100% of your medical bills and some other

Compensates you for 66 2/3% of your salary

limited to the maximum wage set by law, if you

are unable to work for more than seven (7)

If you are injured on the job, you

Notify your employer at once. You cannot receive

benefits unless your employer knows you are

Tell the doctor your employer sends you to that

listed on this poster or the South Carolina

Workers' Compensation Commission at

803.737.5700 if you experience undue delays or

problems with your claim.

you are covered by workers' compensation. Notify the Workers' Compensation Provider

## LLR S.C. Department of Labor, Licensing and Regulation (LLR)

## Required Work Place Poster Safety and Health Protection on

**WAGE AND HOUR DIVISION** 

# the Job

The State:

CHILD LABOR

TIP CREDIT

**ENFORCEMENT** 

ADDITIONAL

**INFORMATION** 

Under the South Carolina Occupational Safety and Health Act, the State is responsible for the enforcement of occupational safety and health standards in all workplaces, both public and private, within the state of South Carolina. However, longshoring, shipbuilding, ship repairing and shipbreaking operations covered by the Longshoremen and Harbor Workers' Compensation Act, as amended, remain under federal jurisdiction.

**Employers:** Each employer shall furnish to each of his employees employment

and a place of employment which are free from recognized hazards that are causing or likely to cause death or physical harm to his employees, and shall comply with occupational safety and health standards promulgated by the Director of LLR. Employers must report to OSHA all work-related fatalities within 8 hours, and all inpatient hospitalizations, amputations, and losses of an eye within 24 hours. Reporting may be accomplished by telephone at (803) 896-7672 or in person at 121 Executive Center Drive, Suite 230, Columbia, SC 29211.

Employees: Each employee shall comply with occupational safety and health

standards and all rules, regulations and orders issued by the director of Labor, Licensing and Regulation which are applicable to his own actions and conduct. Any employee or his representative may request an inspection

of his place or site of employment. Any employee may file a complaint, either verbally or in writing. Complaint forms and filing information may be found on our website or will be provided, upon request, by the South Carolina Department of Labor, Licensing and Regulation. Employers and employees have the right to participate in

inspections by means of bringing to the attention of the inspecting

officer possible violations which exist in their area of work and the right to participate in the walk-around inspection. The inspecting officer shall have the right to determine the number of persons participating in the walk-around inspection. Under state law, when the authorized representative of the employees accompanies the inspecting officer during a walk-around

which would normally accrue to him. Where there is no authorized representative, the inspecting officer will consult with a reasonable number of employees concerning matters of safety and health in the workplace.

inspection, he shall not suffer any loss of wages or other benefits

Discrimination:

Ref.: S.C. Code of Regs, Section R 71-502

State and federal laws prohibit discrimination against any employee if he files a complaint or causes any proceeding under or related to this Act or is about to testify in any such proceedings or because of the exercise by any employee on behalf of himself or others of any right afforded under state and federal law. The Director of Labor, Licensing and Regulation or the nearest federal OSHA offices must be notified within thirty (30) days after such discriminatory act occurs. State and local government employees should file such complaints with the Director, South Carolina Department of Labor, Licensing and Regulation. A public sector employee believing that he has been discharged or otherwise discriminated against by any person in violation of Section 41-15-510 may proceed with a civil action pursuant to the provisions contained in Chapter 27, Title 8.

Citations: Citations listing the alleged violations during an inspection will

be mailed to the employer with reasonable promptness. State law requires such citations be promptly posted at appropriate places for employee information for three (3) days, or until the violations are corrected, whichever is later, to warn employees of dangers that may

An employer may be assessed a penalty up to seven thousand

**Penalties:** 

(\$7,000) dollars for a non-serious violation. An employer who receives a citation for a serious violation may

be assessed a penalty up to seven thousand (\$7,000) dollars for each Any employer who willfully violates an occupational safety and health rule or regulation may be assessed a penalty not more than

seventy thousand dollars (\$70,000) for each violation. Any employer who willfully violates an occupational safety and health rule or regulation and the violation causes death to an employee shall be deemed guilty of a misdemeanor and, upon conviction, be punished by fine, imprisonment or both. Under a plan approved November 30, 1972 by the U.S. Department of Labor, Occupational Safety and Health Administration (OSHA), the State of South Carolina is providing job safety and health protection for workers throughout the State. Federal OSHA will monitor the operation of this plan to assure that continued approval is merited. Any person may make a complaint regarding the State administration of this plan directly to the Regional Office of OSHA, U.S. Department of Labor, 61 Forsyth Street S.W., Room 6T50, Atlanta, GA 30303.

> For more information, contact: S.C. LLR - Office of OSHA Compliance P.O. Box 11329 Columbia, South Carolina 29211-1329 (803) 896-7665 www.scosha.llronline.com

> > Last Updated: July 2018

## **EMPLOYEE RIGHTS EMPLOYEE POLYGRAPH PROTECTION ACT** The Employee Polygraph Protection Act prohibits most private employers from using lie detector tests either for

pre-employment screening or during the course of employment.

**PROHIBITIONS** 

Employers are generally prohibited from requiring or requesting any **EXAMINEE** employee or iob applicant to take a lie detector test, and from discharging, disciplining or discriminating against an employee or prospective employee

**EXEMPTIONS** 

for refusing to take a test or for exercising other rights under the Act. Federal. State and local governments are not affected by the law. Also, the law does not apply to tests given by the Federal Government to certain private individuals engaged in national security-related activities.

> in the private sector, subject to restrictions, to certain prospective employees of security service firms (armored car, alarm, and guard), and of pharmaceutical manufacturers, distributors and dispensers. employees of private firms who are reasonably suspected of involvement in

The Act permits polygraph (a kind of lie detector) tests to be administered

a workplace incident (theft, embezzlement, etc.) that resulted in economic

The law does not preempt any provision of any State or local law or any collective bargaining agreement which is more restrictive with respect to lie

**SOUTH CAROLINA** 

Where polygraph tests are permitted, they are subject to numerous strict standards concerning the conduct and length of the test. Examinees have a number of specific rights, including the right to a written notice before testing, the right to refuse or discontinue a test, and the right not to have test results disclosed to unauthorized persons **ENFORCEMENT** The Secretary of Labor may bring court actions to restrain violations and

assess civil penalties against violators. Employees or job applicants may also bring their own court actions

THE LAW REQUIRES EMPLOYERS TO DISPLAY THIS POSTER WHERE EMPLOYEES AND JOB APPLICANTS CAN READILY SEE IT.





# South Carolina Department of Labor, Licensing and Regulation



# YOUR RIGHTS AS A WORKER IN

It is the public policy of the state of South Carolina that the right of persons to work must not be denied or abridged because of membership or non-membership in a labor union or labor organization. Certain actions by employers, labor organizations, and individuals are unlawful, including: (1) Agreements or contracts which require membership in a labor organization in order to be hired or continue to work; (2) Requirement by an employer that an employee become or remain a member of a labor organization, abstain or refrain from membership in a labor organization, or pay fees or dues to a person or organization; (3) Participation in an agreement that requires, as a condition of employment, that an employee be, become, or remain a member of a labor organization or pay fees or dues to a labor organization; such an agreement is unenforceable.

An employer has the right to deduct from the wages of employees and to pay to a labor organization, or its authorized representative, membership dues in a labor organization; however, the employer must have received from each employee written authorization which must not be irrevocable for a period of more than one year or until the termination date of any applicable collective agreement or authorization, whichever occurs sooner. After one year, the employee has the right to revoke the written authorization allowing for deduction of membership dues in a labor union.

It is unlawful for a person or persons to use force, intimidation, violence, threats or violent/insulting language against a person or property, or any member of the family of any person, to interfere, or attempt to interfere, with the person in the exercise of his right to work, to pursue or engage in any lawful vocation or business activity, to enter or leave his place of employment, or to receive, ship or deliver materials, goods or services not prohibited by law, or compel or attempt to compel any person to join, or support, or refrain from joining or supporting any labor organization; or to engage in picketing by force or violence as to obstruct or interfere, with free ingress to, and egress from, any place of employment. Peaceful picketing is permissible under the National Labor-Management Relations Act of 1947 and the Constitution of the United States.

An employer, labor organization, or other person who fails to comply is guilty of a misdemeanor, and, upon conviction, must be punished by imprisonment for not less than ten days nor more than thirty days, a fine of not less than one thousand dollars but not more than ten thousand dollars, or both. A person whose rights are adversely affected by contract, agreement, assemblage, or other act or thing done or threatened to be done and declared to be unlawful or prohibited by state law may apply to a court having general equity jurisdiction for appropriate relief

For more information, go to South Carolina Code of Laws 41-7-10 et seq.

SCDLLR 07-12

## S.C. Department of Labor, Licensing and Regulation (LLR)

# S.C. Department of Labor, Labor, Labor, Labor, Labor, Labor, Sc. Sc. So. Department of Labor, Labor,



## Payment of Wages Act

S.C. Labor Law Abstract

When an employee is hired, the employer must notify the employee in writing of:

• the wages agreed upon • the normal hours the employee will work

• the time and place wages will be paid • the deductions an employer may make from wages, including insurance

Changes to these terms must be in writing at least seven (7) calendar days before they become effective. Employers must pay employees all wages due each pay

Employers must also give employees an itemized statement showing gross pay and all deductions made each pay period and maintain records of wages paid for three Employers who violate the Payment of Wages Act are

subject to a civil penalty of \$100 for each violation. Employees can recover up to three times the full amount of unpaid wages, costs, and attorney's fees in a civil action. To report a suspected violation, or for recordkeeping or

other questions involving the Payment of Wages Act, or to order a copy of the Payment of Wages Act, please contact the Office of Wages and Child Labor at the address and number listed below.

## Child Labor

No employer in this State shall engage in any oppressive child labor practices. Oppressive child labor includes employment of any minor in any occupation declared by the Director of Labor, Licensing and Regulation to be particularly hazardous or detrimental to the health or well being of minors. Oppressive child labor also includes employment of minors who are 14 or 15 years old under the following conditions:

Ref.: S.C. Code of Laws, Sec. 41-15-90

83740

022024

- During school hours • Before 7 a.m. or after 7 p.m. (9 p.m. during the period of summer break of the school district in which the minor resides)
- More than 18 hours during school weeks • More than 3 hours on school days
- More than 8 hours on non-school days

• More than 40 hours in non-school weeks

For details involving child labor provisions, please contact the Office of Wages and Child Labor at the address and number listed below. S.C. LLR - Office of Wages and Child Labor P.O. Box 11329 Columbia, South Carolina 29211-1329

## Right-to-Work

(803)-896-4470

www.llronline.com

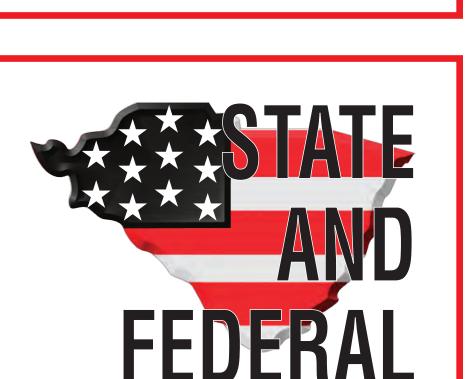
The right to work of a person in South Carolina cannot be denied, interfered with, or abridged because the person belongs - or does not belong - to a labor union. An employer, labor organization, or other person who violates a worker's rights under these provisions is guilty of a misdemeanor, and, upon conviction, must be punished by imprisonment for not less than ten days nor more than thirty days, a fine of not less than one thousand dollars but not more than ten thousand dollars, or both. In addition, the employer, labor organization, or other person is subject to a lawsuit by the aggrieved worker. For more information, call 803-896-4470.

## Immigrant Worker

The "South Carolina Illegal Immigration and Reform Act" requires all employers to verify the legal status of new employees and prohibits employment of any worker who is not legally in this country and authorized to work. After July 1, 2009, all businesses in South Carolina are imputed a South Carolina employment license which permits an employer to hire employees. The imputed employment license remains in effect as long as the business abides by the law.

Effective January 1, 2012, all South Carolina employers are required to enroll in the U.S. Department of Homeland Security's E-Verify program and verify the status of new employees within three business days, using E-Verify. Failure to use E-Verify to verify new hires will result in probation for the employer or suspension/revocation of the employer's business licenses.

Last Updated: July 2018



LABOR LAW

**CALL 911** POLICE:

**EMERGENCY NUMBERS** 

PHYSICIAN:

**HOSPITAL**:

FIRE DEPARTMENT:

OSHA:

PAY DAY NOTICE

## **PAY DAY IS ON:**

POISON CONTROL:

**AMBULANCE:** 

**□** MONDAY **□** TUESDAY

**□** WEDNESDAY

□ SATURDAY **□** SUNDAY

☐ FRIDAY

☐ THURSDAY **PAY SCHEDULE IS:** 

**□** WEEKLY □ SEMI MONTHLY **□** BIWEEKLY **□** MONTHLY

**PAYCHECKS ARE ISSUED ON THE:** AND OF THE MONTH

### **SOUTH CAROLINA HUMAN AFFAIRS LAW PROHIBITS EMPLOYMENT**



Under state law an employer may not discriminate against you on the bases of: Race, Color, National Origin, Religion, Age (40+) or Disability, Sex (Including pregnancy, childbirth, or related medical conditions, sexual orientation, or gender identity).

state and federal laws that protect employees and applicants from

**Examples of Illegal Employment Practices** All aspects of employment including:

 Failure to hire or promote Pay (Unequal wages or compensation) or Benefits Failure to provide reasonable accommodation due to:

 a disability sincerely held religious belief, observance, or practice. pregnancy, childbirth, or related medical condition,

including, but not limited to, lactation.

Unlawful Discipline/Demotion/Suspension Retaliation or conduct, that might reasonably discourage

 opposing discrimination filing a charge

Code Ann. §§ 1-13-80 & 41-1-130.

 or participating in an investigation or proceeding Applying different terms and conditions of employment

Harassment including: unwelcome verbal or physical conduct or Intimidation Enforcement is pursuant to SC Code Ann. § 1–13–90. For a full list

of unlawful employment actions in this State, please refer to SC

How to report unlawful discrimination:

Carolina Human Affairs Commission.

Complete a questionnaire: Online at <a href="https://schac.sc.gov">https://schac.sc.gov</a> O Call us at (803) 737-7800 or Toll-Free at

In person or mail to: 1026 Sumter Street, Suite 101 Columbia, SC 29201

You must file a formal complaint to launch an investigation • There are **strict time limits** for filing charges of employment discrimination. To preserve the ability to act on your behalf and to protect your right to file a private lawsuit, should you ultimately need to you should contact the SC Human Affairs Commission promptly when

If you believe discrimination has occurred, contact the South

Employers including state agencies, local governments (as employers), educational institutions (as employers), and local subdivision thereof, shall **POST, KEEP POSTED, AND MAINTAINED** IN CONSPICUOUS PLACES UPON THEIR PREMISES, where notices to employees and applicants are customarily posted.

The mission of the SC Human Affairs Commission is to eliminate and prevent unlawful discrimination in: Employment on the bases of Race, Color, National Origin, Religion, Sex (including pregnancy, childbirth, or related medical condition, sexual orientation, or gender identity), Age (40+), or disability; Housing on the bases of: Race, Color, National Origin, Religion, Sex, Familial Status or Disability; Public Accommodations on the bases of: Race, Color, National Origin or Religion.

> **South Carolina Human Affairs Commission** 1026 Sumter Street, Suite 101 Columbia, SC 29201 www.schac.sc.gov

Phone: (803) 737-7800 Ref.: S.C. Code of Laws, Section 1-13-80

tected under Federal law from discrimination on the

employment discrimination by Federal contractors based

fringe benefits, job training, classification, referral, and other aspects of employment by Federal contractors.

hardship to the employer. Section 503 also requires that

Federal contractors take affirmative action to employ

and advance in employment qualified individuals with

disabilities at all levels of employment, including the

accommodation to the known physical or mental

Sexual Orientation, Gender Identity,

Executive Order 11246, as amended, prohibits

Asking About, Disclosing, or

identity, or national origin, and requires affirmative

Race, Color, Religion, Sex,

**National Origin** 

Discussing Pay

executive level.

If you are applying for a job with, or are an employee of, a proceeding, or otherwise opposes discrimination by

Toll-Free: 1-800-521-0725

(Revised 11/14/2022)

Any person who believes a contractor has violated

The Office of Federal Contract Compliance Program

OFCCP's authorities should contact immediately

# Know Your Rights: Workplace Discrimination is Illegal

If you believe you've been discriminated against at work or in applying for a job, the EEOC may be

Employees (current and former), including managers

and temporary employees Union members and applicants for membership What Organizations are Covered?

State and local governments (as employers)Educational institutions (as employers)

What Types of Employment Discrimination Under the EEOC's laws, an employer may not discriminate

 National origin Sex (including pregnancy, childbirth, and related medical conditions, sexual orientation, or gender identity) Age (40 and older) Genetic information (including employer requests for or purchase, use, or disclosure of genetic tests, genetic services, or family medical history) Retaliation for filing a charge, reasonably opposing

vestigation, or proceeding Interference, coercion, or threats related to exercising rights regarding disability discrimination or pregnancy What Employment Practices can be Challenged as Discriminatory?

Harassment (including unwelcome verbal

or physical conduct)

Hiring or promotion

discrimination, or participating in a discrimination lawsuit,

· Failure to provide reasonable accommodation for a disability; pregnancy, childbirth, or related medical condition; or a sincerely-held religious belief, observance · Job training • Obtaining or disclosing genetic information of employees

· Pay (unequal wages or compensation)

Requesting or disclosing medical information Conduct that might reasonably discourage someon from opposing discrimination, filing a charge, or participating in an investigation or proceeding Conduct that coerces, intimidates, threatens, or inte with someone exercising their rights, or someone assisting or encouraging someone else to exercise rights, regarding disability discrimination (including

Contact the EEOC promptly if you suspect discriminati Do not delay, because there are strict time limits for filing a charge of discrimination (180 or 300 days, depending on the following ways: Submit an inquiry through the EEOC's public portal: https://publicportal.eeoc.gov/Portal/Login.

What can You Do if You Believe

Discrimination has Occurred?

1-800-669-4000 (toll free) 1-800-669-6820 (TTY) 1-844-234-5122 (ASL video phone an EEOC field office (information a www.eeoc.gov/field-office)

Additional information about the EEOC, including information about filing a charge www.eeoc.gov. **EMPLOYERS HOLDING FEDERAL** 

Compliance Programs (OFCCP) enforces the

**CONTRACTS OR SUBCONTRACTS** The Department of Labor's Office of Federal Contract

nondiscrimination and affirmative action commitments of

Act of 1974, as amended, 38 U.S.C. 4212, prohibits employment discrimination against, and requires firmative action to recruit, employ, and advance in mployment, disabled veterans, recently separated veterans (i.e., within three years of discharge or release from active duty), active duty wartime or campaign badge

**Protected Veteran Status** 

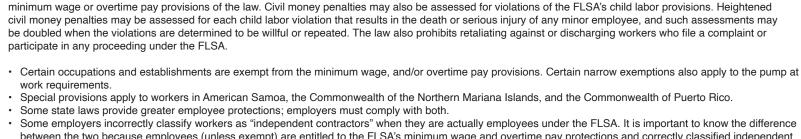
The Vietnam Era Veterans' Readjustment Assistance

If you believe you have been discriminated against in a program of any institution which receives Federal financia assistance, you should immediately contact the Federal agency providing such assistance.

cause discrimination in providing services under such

programs. Title IX of the Education Amendments of 1972

Compliance Poster Company™ © 2023 COMPLIANCE POSTER COMPANY™. ALL RIGHTS RESERVED.



The Department has authority to recover back wages and an equal amount in liquidated damages in instances of minimum wage, overtime, and other violations.

The Department may litigate and/or recommend criminal prosecution. Employers may be assessed civil money penalties for each willful or repeated violation of the

action to ensure equality of opportunity in all aspects o If you are deaf, hard of hearing, or have a speech relay services. OFCCP may also be contacted by submitting a question online to OFCCP's Help Desk at https://ofccphelpdesk.dol.gov/s/, or by calling an OFCCP regional or district office, listed in most telephon directories under U.S. Government, Department of Labo Executive Order 11246, as amended, protects applicants and on OFCCP's "Contact Us" webpage at and employees of Federal contractors from discrimination

U.S. Department of Labor

Washington, D.C. 20210

compensation or the compensation of other applicants or **PROGRAMS OR ACTIVITIES RECEIVING FEDERAL FINANCIAL ASSISTANCE** Section 503 of the Rehabilitation Act of 1973, as Race, Color, National Origin, Sex amended, protects qualified individuals with disabilities from discrimination in hiring, promotion, discharge, pay

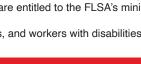
Act of 1964, as amended, Title VI of the Civil Rights Act of 1964, as amended, prohibits discrimination on the basis of race, color or national origin in programs or activities receiving Federal financial assistance. Employment disability who is an applicant or employee, barring undue nation is covered by Title VI if the primary objective of the financial assistance is provision of employment,

> prohibits employment discrimination on the basis of sex is educational programs or activities which receive Federal Individuals with Disabilities Section 504 of the Rehabilitation Act of 1973, as amended, prohibits employment discrimination on the

Retaliation is prohibited against a person who files a companies doing business with the Federal Government. complaint of discrimination, participates in an OFCCP

basis of disability in any program or activity which receive Federal financial assistance. Discrimination is prohibited in all aspects of employment against persons with disabilities who, with or without reasonable accommodation, can erform the essential functions of the job.

**TO REORDER CALL: 1-800-817-7678 WWW.COMPLIANCEPOSTER.COM** 



**EMPLOYEE RIGHTS** 

UNDER THE FAIR LABOR STANDARDS ACT

**FEDERAL MINIMUM WAGE** 

The law requires employers to display this poster where employees can readily see it.

PUMP AT WORK The FLSA requires employers to provide reasonable break time for a nursing employee to express breast milk for their nursing child for one year after the child's birth

cash wage of at least \$2.13 per hour do not equal the minimum hourly wage, the employer must make up the difference.

coworkers and the public, which may be used by the employee to express breast milk.

An employee must be at least 16 years old to work in most non-farm jobs and at least 18 to work in non-farm jobs declared hazardous by the Secretary of Labor.

Youths 14 and 15 years old may work outside school hours in various non-manufacturing, non-mining, non-hazardous jobs with certain work hours restrictions.

Employers of "tipped employees" who meet certain conditions may claim a partial wage credit based on tips received by their employees. Employers must pay tipped

employees a cash wage of at least \$2.13 per hour if they claim a tip credit against their minimum wage obligation. If an employee's tips combined with the employer's

each time the employee needs to express breast milk. Employers must provide a place, other than a bathroom, that is shielded from view and free from intrusion from

**OVERTIME PAY** At least 1½ times the regular rate of pay for all hours worked over 40 in a workweek.

Different rules apply in agricultural employment.

work requirements

the Department of Labor

between the two because employees (unless exempt) are entitled to the FLSA's minimum wage and overtime pay protections and correctly classified independent · Certain full-time students, student learners, apprentices, and workers with disabilities may be paid less than the minimum wage under special certificates issued by

UNITED STATES DEPARTMENT OF LABOR www.dol.gov/agencies/whd